

Osun State University, Osogbo

PMB 4494, Osogbo, Nigeria

Website: www.uniosun.edu.ng

Invitation for Pre-Qualification and Tender Exercise of Contractor for Year 2011/2013/2014/2015 Needs Assessment of Nigerian Public Universities Presidential Intervention Phase 1&2

(1.0) Introduction

In line with the requirement of due process for award of contract for capital projects, the Osun State University Osogbo wishes to invite competent/qualified contractor to pre-qualify and tender for:

Phase 1

- (1) Construction and furnishing of 500 Capacity Twin Lecture Theatre at Osogbo Main Campus -TETF/UNI/OSUN/NEEDS/2013/01 – Osogbo (Phase 1, Lot 1)
- (2) Construction of 300 Seater Capacity Lecture Hall – TETF/UNI/OSUN/NEEDS/2013/02 – Ipetu-Ijesa (Phase 1, Lot 2)
- (3) Construction of Joint Offices Complex at Osogbo Main Campus-TETF/UNI/OSUN/NEEDS/2013/03 – Osogbo (Phase I, Lot 3)
- (4) Construction of Computer Based Test facility at Osogbo Main Campus TETF/UNI/OSUN/NEEDS/2013/04 -Osogbo (Phase 1, Lot 4)
- (5) Procurement of 500 Nos. set of Computer Tables and Chairs, for Computer Based Test -TETF/UNI/OSUN/NEEDS/2013/05-Osogbo (Phase I, Lot 5)

Phase 2

- (1) Construction of 1000 capacity Lecture Theatre at Main Campus, Osogbo (Phase 2, Lot 1)
- (2) Construction of Staff Office Building at Main Campus, Osogbo (Phase 2, Lot 2)
- (3) Construction of Medical Laboratory at Main Campus, Osogbo (Phase 2, Lot 3)
- (4) Construction of Hard-court at Osun State University, Okuku Campus (Phase 2, Lot 4)
- (5) Construction, Supply and installation of Power Transformers Sub-Station as Municipal Services for Osun State University (Phase 2, Lot 5)

(2.0) PREQUALIFICATION REQUIREMENTS

Interested Contractors are invited to submit the following compulsory and mandatory documents:

- (i) Evidence of Company registration with the Corporate Affairs Commission (CAC), and of Memorandum of Understanding (MOU) in case of a joint venture, including CAC registration forms C02 and C07;
- (ii) Certified true copy of Memorandum and Articles of Association of the Company;
- (iii) Corporate profile to include list of past projects, CVs and copies of credentials of company and technical staff indicating qualification, year(s) of cognate experience and certificate of registration with relevant professional bodies;
- (iv) Evidence of company current Tax Clearance certificate for the last three (3) years (2013-2015), duly stamped;
- (v) Photocopy of VAT registration certification;
- (vi) Current company's Audited Account for the last three years (2013-2015), duly stamped by a Professional Accounting Firm/Audit Firm showing annual turnover;
- (vii) Evidence of compliance with industrial Training Fund (ITF) Amendment Act, 2011 by inclusion of compliance certificate from ITF;
- (viii) Evidence of Tax Clearance of one (1) or two (2) Directors of the Company;
- (ix) Evidence of compliance with Pension Reform Act, 2004 by inclusion of current Clearance Certificate from National Pension Commission (PENCOM);
- (x) Evidence of registration on the Database of Contractors, Consultants and Service providers by inclusion of the Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) in line with provision of section of the Public Procurement Act PPA, 2007;
- (xi) Original Bank Statement for the past Twelve (12) months;
- (xii) Satisfactory Bank reference letter and documents demonstrating availability of funds/liquid assets and/or credit facilities from the Banker(s) to successfully complete the contract;

- (xiii) Verifiable evidence of similar jobs successfully executed or being executed within the last five (5) years, indicating types, cost, location and evidence of award and completion;
- (xiv) List of verifiable essential equipment in full working condition to be used for the project, listed as owned, hired or leased;
- (xv) Company's registered Address, functional contact address, GSM phone numbers, and E-mail addresses;
- (xvi) Reference letters from three (3) previous client similar projects, satisfactorily completed to be included in the pre-qualification;
- (xvii) Original copies of documents would be requested to be made available for sighting when required;
- (xviii) A sworn Affidavit, certifying that:
 - (a) The documents submitted for the Pre-qualification exercise are not only genuine, but correct;
 - (b) The Director(s) seeking for Pre-qualification had never been convicted by any Court of Law;
 - (c) The company is not bankrupt;
 - (d) None of the officers of UNIOSUN is a former or present Director of the Company.
- (xix) Evidence of payment of non-refundable Tender fee as indicated above;
- (xx) Insurance- "All Risk Insurance" cover;
- (xxi) Contractor must be able to finance the project up to 25% completion before any payment could be made by the University;
- (xxii) Provision of Project Performance Bond (PPB).

All the requirements are to be arranged in the Order above,

(3.0) VERIFICATION CLAIMS

Interested Contractors must note that Uniosun reserves the right to verify claims made in the Pre-qualification documents submitted by them.

(4.0) PRE-QUALIFICATION AND TENDER'S FEE

Contractor is to pay a non-refundable processing fee as follows:

PHASE/LOT	AMOUNT (N)
Phase I/Lot 1	
Phase I/Lot 4	
Phase 2/Lot 1	
Phase 2/Lot 3	100,000.00
Phase 1/Lot 2	
Phase 1/Lot 3	
Phase 2/Lot 2	
Phase 2/Lot 5	
Phase 2/Lot 4	80,000.00
Phase 1/Lot 5	50,000.00

The fee should be paid in Bank Draft and addressed to Osun State University, Osogbo.

(1.0) SUBMISSION OF DOCUMENTS

(a) The two copies Pre-qualifications with all the required supporting documents should be neatly packaged, bound, and forwarded in sealed envelope and marked "Pre-Qualification and Tender for Phase/Lot" at the top left corner.

For example: "Pre-Qualification and Tender for the Construction of Twin-Lecture Theatre"
(please specify Phase/Lot No.)

(b) The two Copies of Tender's Documents collected from Registrar's office, Osun State University, Osogbo must be sealed in an envelope marked at the left corner.

The company submitting the pre-qualification and tender documents should write the Name, Mobile Phone number of Contact Person and the name of the firm at the bottom left corner of the four envelopes.

The pre-qualification and tender documents must reach the University **not later than 12 Noon, on Thursday, 22nd December, 2016.**

The parcel should be addressed to:

The Registrar,

**Osun State University,
Osogbo.**

Please Note that:

- (i) The Pre-qualification and Tender Documents will be opened immediately after **12 Noon, on Thursday, 22nd December, 2016** at the Olagunsoye Oyinlola Auditorium, Main Campus Osogbo. All those who would have submitted their documents or their representative by the deadline are hereby invited to the meeting for opening of the Pre-qualification and Tender documents;
- (ii) Only the Tender documents of Pre-qualified contractors will be opened;
- (iii) Contractors are expected to adhere strictly to all the instructions as non-compliance may constitute a ground for disqualification.
- (iv) Notwithstanding the submission made, Osun State University, Osogbo is neither committed nor under any obligation to include any Contactor on the final list of Pre-qualification Contractors or award any form of contract to any contactor.
- (v) All Pre-qualification and Tenders documents must be submitted in duplicate (two copies).

Signed:

Gafar Adebayo A. SHITTU

Ag. Registrar and Secretary to Council